

MINUTES
Ashland City School District Board of Education – Regular Session
March 24, 2014

The Ashland City School District Board of Education met for a regular meeting on Monday, March 24, 2014, at the Ashland High School Library, 1440 King Rd. Dr. James Wolfe, President, called the meeting to order at 7:00p.m.

- I. **ROLL CALL** Mr. Rick Ewing, Mr. Bryan Lefelhoc, Mr. William Gravitt, Mrs. Lindsey Saffle, Dr. James Wolfe were present
- II. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was led by Dr. Wolfe, Board President.
- III. **APPROVAL OF AGENDA 2014-03-041** Mr. Lefelhoc made the motion, seconded by Mr. Gravitt to approve the agenda with the addition of VIII 8. I. OAPSE Payment, and J. JVS Appointment. – Motion carried 5-0.
- IV. **SUPERINTENDENT’S REPORT 2014-03-042**
 - A. **Honors/Donation Items**
 1. Dr. M. M. and Phyllis Sanders Scholarship – Dr. Marrah recognized.
 2. Milestone Benefits Agency, Inc. Scholarship – Dr. Marrah recognized.
 3. Eagle Scout Recognition Ashland City School Students were recognized for obtaining the achievement of the Eagle Scout Award.
- V. **RECOGNITION OF VISITORS AND PUBLIC PARTICIPATION ON AGENDA ITEMS**

No Discussions took place.
- VI. **Approval of Lowest Responsive Responsible Bidder for New Elementary and Middle School – 2014-03-043** Mr. Gravitt made the motion, seconded by Mr. Ewing for the approval of a resolution awarding contracts in connection with the school district’s Ohio School Facilities Commission Classroom Facilities Assistance Program Project. (EXHIBIT A) – Motion carried 5-0.

Mr. John Kirkpatrick from Hammond Construction attended the meeting to review the recommendation to Award to Mid American Construction, LLC. He further discussed the process of the thorough review of Mid-American Construction.

Mr. Kirkpatrick continued to review the award of the contract to include the base bids and alternate additions for the construction project.

Mr. Lefelhoc addressed to Mr. Kirkpatrick the process of the recommendation. Mr. Kirkpatrick responded by discussing the review process that was conducted.

Mr. Ewing discussed the review being evaluated from the Ohio Facilities Construction Commission and confirmed with Mr. Kirkpatrick all regulations are being met for the construction process.

Mr. Lefelhoc complimented the process and review.

Mr. Ewing discussed the benefit to having Hammond Construction with the representation for Ashland City Schools.

Dr. Marrah complimented and discussed the expertise provided by Hammond Construction and the benefit for the alternates added to the construction of the new facilities.

Mr. Kirkpatrick discussed the issuance of the notice to proceed.
- VII. **FINANCIAL/BUSINESS REPORT 2014-03-044** Mr. Ewing made the motion, seconded by Mrs. Saffle to approve the Treasurer’s Consent Calendar. –Motion carried 5-0.

A. Treasurer’s Consent Calendar

Note: Items under the Treasurer’s Consent Calendar are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or removed from the calendar for separate action.

The Treasurer recommends the following actions:

- 1. Financial Report
Approval of the Financial Reports (February 2014) as presented.
- 2. Minutes
Approval of the minutes of the following Board meeting(s) as presented by the Treasurer:

Work Session-Special Meeting	February 10, 2014
Regular Meeting	February 14, 2014
- 3. Amended Certificate of Estimated Resources
Approve the FY14 Amended Certificate of Estimated Resources. (EXHIBIT B)
- 4. Items Removed for Separate Consideration

VIII. NEW BUSINESS 2014-03-045 Mrs. Saffle made the motion, seconded by Mr. Lefelhoc to approve the consent calendar. –Motion carried 5-0.

Dr. Marrah discussed Mr. Andrew Tabler, listed on the spreadsheet, being called from a previous reduction in force.

A. Consent Calendar

Note: Items under the consent calendar are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or removed from the calendar for separate action.

The Superintendent recommends the following actions:

- 1. Certificated/Licensed Personnel
Approve the personnel and/or contract recommendations detailed in the exhibit items listed below as per the dates, terms and other applicable conditions specified and pending completion of all state, local and district requirements.
 - a. Teaching Contract Renewal/Five-Year Limited (EXHIBIT C)
 - b. OAA Tutors for 2013-2014 (EXHIBIT C)
 - c. Substitute Teachers/Home Instructors for the 2013-2014 school year (EXHIBIT C)
 - d. Certificated Extended Time Contracts 2013-2014 (EXHIBIT C)
 - e. Supplemental Duty Resignations for 2013-2014 (EXHIBIT C)
 - f. Supplemental Duty Contracts for 2013-2014 (EXHIBIT C)
- 2. Support Staff
Approve the personnel and/or contract recommendations detailed in the exhibit items listed below as per the dates, terms and other applicable

conditions specified and pending completion of all state, local and district requirements.

- a. Transfers (EXHIBIT D)
- b. Classified Substitutes (EXHIBIT D)
- c. Special Duty Contract for the 2013-2014 school year (EXHIBIT D)
- d. Volunteer for 2013-2014 (EXHIBIT D)
- e. Stipend for Services Rendered During the 2013-2014 School Year (EXHIBIT D)

3. Items Removed for Separate Consideration

B. Tax Rates and Amounts 2014-03-046 Mr. Gravitt made the motion,

Approve a Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor (Ohio Revised Code 5705.34-5705.35) (EXHIBIT E)

C. Midland Council of Governments Contract 2014-03-047 Mr. Lefelhoc made the motion, seconded by Mr. Ewing to approve a contract for Internet Access for Fiscal Year 2015 for purposes of meeting the e-Rate deadline. The Board agrees to appropriate the funds for the contract in the Fiscal Year 2014 and submit a purchase order for the amount of the contract. The Board understands that payment for Internet Access Services will not be due until Fiscal Year 2015. (EXHIBIT F) – Motion carried 5-0.

D. Connection Education Services, Inc. (d.b.a. LEAP Program) Contract 2014-03-048 Mr. Ewing made the motion, seconded by Mr. Gravitt to Approve a contract with Connection Education Services, Incorporated (d.b.a. LEAP Program) to provide special education services for Ashland City School students identified as appropriate placement at their Rittman, Ohio LEAP Program for the 2013-2014 school year. – Motion carried 5-0.

E. COMDOC Company 2014-03-049 Mr. Lefelhoc made the motion, seconded by Mr. Gravitt to approve entering into an agreement of a document management program with COMDOC Company for the electronic storage and retrieval of school district student, fiscal, personnel, and other permanent records. The first year onetime fee is \$9,920.00 dollars. Thereafter, the annual maintenance fee is \$2,546.00 dollars. The Ashland City School District will be a consortium partner with Stark County ESC and TCCSA for the electronic document storage/record retention program. – Motion carried 5-0.

F. Calamity Day Make-Up 2014-03-050 Mr. Gravitt made the motion, seconded by Mrs. Saffle to approve an amendment to our current school year to modify the calamity make-up day schedule. (EXHIBIT G)- Motion carried 5-0.

G. Med-Central 2014-03-051 Mrs. Saffle made the motion, seconded by Mr. Gravitt to enter into an agreement with the Mansfield City Board of Education to provide home instruction for student(s) from our school district who have been admitted to the Med Central Health System Adolescent Psychiatric Unit for the 2013-2014 school year. The tuition cost is \$35 per hour for instruction.

H. Resolution to Address Compensation of Supervisors, Exempt Employees and Administrators. – 2014-03-052 Mr. Ewing made the motion, seconded by Mr. Gravitt to approve pay adjustments to the supervisors, exempt employees and administrators for the 2013-2014, 2014-2015 and 2015-2016 school years. (EXHIBIT H)- Motion carried 5-0.

Dr. Wolfe discussed the resolution to address compensation for the administration and exempt employees one-time payments for the

2013-14 school year, with merit increases for the 2014-15, and 2015-16 school years.

- I. **Resolution for salary adjustment to eligible O.A.P.S.E. members. – 2014-03-053.** Mr. Lefelhoc made the motion, seconded by Mr. Gravitt to approve advancement on the current contractual salary schedule for eligible O.A.P.S.E. members. – Motion carried 5-0.

Dr. Wolfe discussed the process for the Board of Education to propose and approve an additional step increase, for eligible O.A.P.S.E. members. He reviewed the need to be consistent to the O.A.P.S.E. membership. Dr. Wolfe complimented the support staff.

- J. **Appointment of a Board Member to the Ashland-West Holmes Joint Vocational School -2014-03-054.** Mrs. Saffle made the motion, seconded by Mr. Lefelhoc to appoint Mr. William Gravitt to fulfill the open board seat for the J.V.S. –Motion carried 5-0.

Mr. Ewing commented on the appointment of Mr. Gravitt and expressed his excitement of the experience he will bring to the board.

X. BOARD REPORTS

- A. **Facilities Committee**

Dr. Marrah announced the groundbreaking ceremony to be scheduled for April 28, 2014, at 6:00 p.m. He further expressed his excitement for the event.

Mr. Ewing discussed that there may be construction activity taking place prior to the ground breaking.

Dr. Wolfe extended an invitation publicly for all past Board of Education members to participate in the ground breaking. He encouraged them to contact the Central Office if they were to attend. He further requested Mr. Ewing to make opening statements for the groundbreaking ceremony.

XI. COMMENTS/QUESTIONS

- A. **Public** - Mr. Tom Lavinder addressed the Board of Education of his intention to run for the House of Representative seat for Ashland County. He also commended the Board of Education for the bid selection and reaching agreements with both associations.
- B. **Board Members** - Mr. Lefelhoc made closing comments thanking Dr. Marrah for his recommendations to be made for what is best for the students. He thanked him for his leadership.

Dr. Wolfe made closing comments concerning the Superintendent and Treasurer's salary increases.

- XII. **ADJOURNMENT 2014-03-055** Mr. Ewing made the motion, seconded by Mr. Gravitt to adjourn the March 24, 2014, regular session. – Motion carried 5-0.

Certificate Section 5705.412, Revised Code

It is hereby certified that the Ashland City School District Board of Education, Ashland County, Ohio, has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all days set forth in its adopted school

calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was or is scheduled for the current fiscal year.

03/24/2014

Treasurer

Superintendent of Schools

President, Board of Education

Dr. Wolfe, President

Gina Deppert, Treasurer