

ASHLAND CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING
Organizational Meeting
January 5, 2015 7:00 p.m.

Ashland High School Library
1440 King Road
Ashland, Ohio 44805

I. ROLL CALL

Mr. Ewing

Mr. Gravitt

Mr. Lefelhoc

Mrs. Saffle

Dr. Wolfe

II. PLEDGE OF ALLEGIANCE

III. ELECTION OF OFFICERS (O. R. C. 3313.14)

A. Nominations for President (*no second required*):

B. Election of President of the Board of Education for 2015:

1. ***(If there is only one nomination)*** Motion by _____ to close nominations and elect _____ President of the Board of Education for 2015. Second by _____.

ROLL CALL:

Mr. Ewing

Mr. Gravitt

Mr. Lefelhoc

Mrs. Saffle

Dr. Wolfe

Carried _____ Failed _____ to _____

- 2. a. **(If there is more than one nomination)**
 Motion by _____ to close nominations for President.
 Second by _____.

ROLL CALL to close nominations for President:

_____	_____	_____	_____	_____
Mr. Ewing	Mr. Gravitt	Mr. Lefelhoc	Mrs. Saffle	Dr. Wolfe

- b. Roll call vote on election of President for 2015, each member being required to name his/her choice by voice roll call:

ROLL CALL to elect President:

_____	_____	_____	_____	_____
Mr. Ewing	Mr. Gravitt	Mr. Lefelhoc	Mrs. Saffle	Dr. Wolfe

_____ elected President.

[NEW PRESIDENT ASSUMES CHAIR]

- C. Nomination for Vice-President *(no second required)*:

- D. Election of Vice-President of the Board of Education for 2015:

- 1. **(If there is only one nomination)** Motion by _____ to close nominations and elect _____ Vice-President of the Board of Education for 2015. Second by _____.

ROLL CALL:

_____	_____	_____	_____	_____
Mr. Ewing	Mr. Gravitt	Mr. Lefelhoc	Mrs. Saffle	Dr. Wolfe

Carried _____ Failed _____ to _____

- 2. a. ***(If there is more than one nomination)***
 Motion by _____ to close nominations for Vice-President.
 Second by _____.

ROLL CALL to close nominations:

_____ Mr. Ewing	_____ Mr. Gravitt	_____ Mr. Lefelhoc	_____ Mrs. Saffle	_____ Dr. Wolfe
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- b. Roll call vote on election of Vice-President for 2015, each member being required to name his/her choice by voice roll call:

ROLL CALL to elect Vice-President:

_____ Mr. Ewing	_____ Mr. Gravitt	_____ Mr. Lefelhoc	_____ Mrs. Saffle	_____ Dr. Wolfe
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_____ elected Vice-President.

[NEW VICE-PRESIDENT ASSUMES CHAIR]

**IV. COMMITTEE ASSIGNMENTS (appointed by Board President)
(The Committee Assignments reflect the assignments from 2014.)**

- A. Finance
 Bryan Lefelhoc Lindsey Saffle
- B. Building/Grounds/Transportation (Facilities)
 Rick Ewing Bryan Lefelhoc
- C. Academic Achievement
 Will Gravitt Dr. Wolfe
- D. Policy
 Will Gravitt Lindsey Saffle
- E. Health Care
 Dr. Wolfe

V. ESTABLISHMENT OF REGULAR MEETING DATES AND TIMES (O.R.C. 3313.15)

Motion to establish the dates of Regular Board Meetings and Work Sessions as follows, to be held at 7:00 p.m. at the Ashland High School Library unless otherwise noted:

2nd Monday of each month – Work Session
4th Monday of each month – Regular Session

- | | |
|-------------------|------------------------------------|
| JANUARY 26, 2015 | JULY 27, 2015 |
| FEBRUARY 9, 2015 | AUGUST 10, 2015 |
| FEBRUARY 23, 2015 | AUGUST 24, 2015 |
| MARCH 9, 2015 | SEPTEMBER 14, 2015 |
| MARCH 23, 2015 | SEPTEMBER 28, 2015 |
| APRIL 13, 2015 | OCTOBER 12, 2015 |
| APRIL 27, 2015 | OCTOBER 26, 2015 |
| MAY 11, 2015 | NOVEMBER 9, 2015 (OSBA Conference) |
| MAY 18, 2015 | NOVEMBER 23, 2015 |
| JUNE 8, 2015 | DECEMBER 7, 2015 |
| JUNE 22, 2015 | DECEMBER 14, 2015 |
| JULY 13, 2015 | |

MOTION _____ SECOND _____

Mr. Ewing Mr. Gravitt Dr. Wolfe Mrs. Saffle Mr. Lefelhoc

Carried _____ Failed _____ to _____

VI. BOARD SERVICE FUND (O.R.C. 3313.15)

Motion to establish a Board Service Fund of \$5,000 from which reimbursement can be made to Board Members and the official representatives of the Board for expenses incurred for meetings wherein they represent the Ashland City School District.

MOTION _____ SECOND _____

Mr. Ewing Mr. Gravitt Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

VII. STANDING AUTHORIZATIONS

Motion to adopt the following standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer, Board President, and Superintendent.

1. Advances on Tax Settlements: Authorization for the Treasurer to secure advances on local taxes from the County Auditor when funds are available and payable to the district.
2. Investment of Inactive Funds: Authorization for the Treasurer to invest inactive and interim funds at the most productive interest rate whenever such funds are available in accordance with the District Investment Policy. The Depository Accounts are with Huntington Bank.
3. Payment of Bills: Authorization for the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when, if applicable, the merchandise has been received in good condition.
4. Borrowing Authority: Authorization for the Treasurer and Board President to borrow funds, if needed, within the limitations established by state and federal laws.
5. Issuing Purchase Orders: Authorization for Administration to issue Purchase Orders within adopted appropriations.
6. Employment of Staff: Authorization for the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
7. Accepting Resignations: Authorization for the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
8. Agents of the Board: Authorization to designate and authorize the Superintendent, or his designee, and the Treasurer to act as agents of the Board of Education in the application of all grants; to authorize the completion of all grant applications; and to authorize the Treasurer to appropriate funds for grants awarded, including the advancement of funds for later reimbursement when required by grant terms, without further Board approval.

- 9. Debt Service Resolution: Authorization for the Treasurer to complete all necessary fund-to-fund transfers to pay debt obligations.
- 10. Donations to the Ashland City School District Resolution: Authorization for the Superintendent and Treasurer to accept all donations to the school district on behalf of the Board of Education.
- 11. Appropriation Resolution Modifications: Authorization for the Treasurer to modify the appropriation resolution to re-direct funds previously appropriated to other appropriation accounts as requested by the Superintendent or his designee, provided that total fund appropriations are not increased and that the modifications are presented to the Board for ratification on or before the last day of the fiscal year.
- 12. Five-Year Financial Forecasts: Authorization for the Treasurer to file amended Five-Year Financial Forecasts with the proper State authorities.
- 13. Blanket Purchase Orders: Authorization of a blanket purchase order pursuant to Section 6320 of the Ashland City School District Board Policy, the Board hereby Authorizes the issuance of "blanket" purchase orders (certificates) by the District Treasurer, in the amount not to exceed \$400,000.

MOTION _____ SECOND _____

Mr. Ewing Mr. Gravitt Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

VIII. PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2015 TAX BUDGET

[The Public Hearing on the Tax Budget began at 12:00 p.m. on January 5th]

The Treasurer will present and explain the proposed budget covering the fiscal year 2016 (July 1, 2015 through June 30, 2016), and will answer any questions.

[The Public Hearing ended at 12:30 p.m.]

IX. ADOPTION OF FISCAL YEAR 2015 TAX BUDGET

The Superintendent and the Treasurer recommend that the budget covering the period July 1, 2015 through June 30, 2016 (Fiscal Year 2016) be adopted, and that the Treasurer be directed to submit copies as required to the Ashland County Budget Commission. (EXHIBIT A)

MOTION _____ SECOND _____

Mr. Ewing Mr. Gravitt Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

X. **OHIO SCHOOL BOARD ASSOCIATION (OSBA) MEMBERSHIP AND APPOINTMENT OF LEGISLATIVE LIAISON AND STUDENT ACHIEVEMENT LIAISON**

The Superintendent and Treasurer recommend renewing the membership in the Ohio School Boards Association (OSBA) for 2015, as well as subscriptions to the Briefcase and School Management News, for a total cost of \$6,649.00 (may vary dependent upon enrollment figures provided by the Ohio Department of Education), and to appoint the following Board members as Legislative Liaison and Student Achievement Liaison for 2015:

Legislative Liaison _____

Student Achievement Liaison _____

MOTION _____ SECOND _____

Mr. Ewing Mr. Gravitt Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

XI. **ADJOURNMENT**

Motion to adjourn the 2015 Organizational Meeting at _____ p.m.

MOTION _____ SECOND _____

Mr. Ewing Mr. Gravitt Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

****SPECIAL MEETING****

I. ROLL CALL

Mr. Ewing Mr. Gravitt Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

II. DISCUSSION

- A. Bus Garage Update**
- B. Building and Grounds Report
- K-3 Attendance Zones**
- C. Other**

III. MINIMUM WAGE

Approve a change in the classified substitute pay rate to \$8.10 per hour. This rate increase is in accordance with the State of Ohio minimum wage increase effective January 1, 2015. The substitute categories that will be affected are COE, Bus Parapro, ISD Parapro, Teacher Parapro, Clinic Parapro, Food Service, Noon Duty, Bus Duty, Library Parapro, Secretary and Food Service Secretary in addition to Casual Field Technicians.

MOTION _____ SECOND _____

Mr. Ewing Mr. Gravitt Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

IV. CERTIFICATE OF ESTIMATED RESOURCES

Approve an amended Certificate of Estimated Resources. (EXHIBIT A)

MOTION _____ SECOND _____

Mr. Ewing Mr. Gravitt Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

V. COOPERATIVE PURCHASING NETWORK

Approve membership into the Cooperative Purchasing Network.

MOTION _____ SECOND _____

Mr. Ewing Mr. Gravitt Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

VI. PURCHASE OF STAGE SHELL

Approve the purchase of a Wenger stage shell for the Robert M. and Janet L. Archer Auditorium through the Cooperative Purchasing Network for \$149, 415.00. (EXHIBIT B)

MOTION _____ SECOND _____

Mr. Ewing Mr. Gravitt Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

VII. PURCHASE OF STRATA ORCHESTRA PIT FILLER

Approve the purchase of a Strata Orchestra Pit Filler for the Robert M. and Janet L. Archer Auditorium at a price of \$35,220 under the state term or better pricing. (EXHIBIT C)

MOTION _____ SECOND _____

Mr. Ewing Mr. Gravitt Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

VIII. EXECUTIVE SESSION

Whereas, as a public board of education may hold a executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

A. To consider one or more, as applicable, of the checkmarked items with respect to a public employee or official:

- 1. _____ Appointment
- 2. X Employment
- 3. _____ Dismissal
- 4. _____ Discipline
- 5. _____ Promotion
- 6. _____ Demotion
- 7. _____ Compensation
- 8. _____ Investigation of charges/complaints (unless public hearing requested).

B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.

C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. Matters required to be kept confidential by federal law or rules or state statutes.

F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

Now, therefore, be it resolved, that the Ashland City School Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item A2 as listed above.

MOTION _____ SECOND _____

Mr. Ewing Mr. Gravitt Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

IX. ADJOURNMENT

Motion to adjourn the Special Meeting at _____ p.m.

MOTION _____ SECOND _____

Mr. Ewing Mr. Gravitt Mr. Lefelhoc Mrs. Saffle Dr. Wolfe

Carried _____ Failed _____ to _____

REMINDER: Regular Meeting - January 26, 2015