

MINUTES
Ashland City School District Board of Education –Organizational/Special Meeting
January 05, 2015

The Ashland City School District Board of Education met for the Organizational/Special meeting on Monday, January 05, 2015 at the Ashland High School Library, 1440 King Rd. Dr. James Wolfe, Board President Pro Tem, called the meeting to order at 7:00 p.m.

- I. **ROLL CALL** Mr. Rick Ewing, Mr. Bryan Lefelhoc, Mrs. Lindsey Saffle, and Dr. James Wolfe were present.
- II. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was led by Dr. James Wolfe, Board President Pro Tem.
- III. **ELECTION OF OFFICERS (*O. R. C. 3313.14*)**

- A. **Nominations for President.** Mr. Ewing nominated Dr. Wolfe for President. There were no other nominations.
- B. **Election of President. 2015-01-001** –Mr. Ewing moved and Mr. Gravitt seconded to close nominations and elect Dr. Wolfe as President of the Board of Education for 2015. Motion carried, 5-0. Dr. Wolfe assumed the chair as President.
- C. **Nominations for Vice President.** Dr. Wolfe nominated Mr. Gravitt for Vice President. There were no other nominations.
- D. **Election of Vice President. 2015-01-002**—Dr. Wolfe moved and Mrs. Saffle seconded to close nominations and elect Mr. Gravitt Vice-President of the Board of Education for 2015. Motion carried, 5-0. Mr. Gravitt assumed the chair as Vice-President.

- IV. **COMMITTEE ASSIGNMENTS (appointed by Board President)**
(The Committee Assignments reflect the assignments from 2014.)

Dr. Wolfe confirmed the following appointed assignments for 2015:

- A. Finance
 Bryan Lefelhoc Lindsey Saffle
- B. Building/Grounds/Transportation (Facilities)
 Rick Ewing Bryan Lefelhoc
- C. Academic Achievement
 Will Gravitt Dr. Wolfe
- D. Policy
 Will Gravitt Lindsey Saffle
- E. Health Care
 Dr. Wolfe

- V. **ESTABLISHMENT OF REGULAR MEETING DATES AND TIMES (*O.R.C. 3313.15*) 2015-01-003** Mr. Ewing made the motion, seconded by Mr. Lefelhoc to approve the the dates of Regular Board Meetings and Work Sessions as follows, to be held at 7:00 p.m. at the Ashland High School Library unless otherwise noted –Motion carried 5-0:

2nd Monday of each month – Work Session
 4th Monday of each month – Regular Session

JANUARY 26, 2015	JULY 27, 2015
FEBRUARY 9, 2015	AUGUST 10, 2015
FEBRUARY 23, 2015	AUGUST 24, 2015
MARCH 9, 2015	SEPTEMBER 14, 2015
MARCH 23, 2015	SEPTEMBER 28, 2015
APRIL 13, 2015	OCTOBER 12, 2015
APRIL 27, 2015	OCTOBER 26, 2015
MAY 11, 2015	NOVEMBER 9, 2015 (OSBA Conference)
MAY 18, 2015	NOVEMBER 23, 2015

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JUNE 8, 2015
JUNE 22, 2015
JULY 13, 2015

DECEMBER 7, 2015
DECEMBER 14, 2015

VI. BOARD SERVICE FUND (O.R.C. 3313.15) 2015-01-004 Mr. Gravitt made the motion, seconded by Mrs. Saffle to approve a Board Service Fund of \$5,000 from which reimbursement can be made to Board Members and the official representatives of the Board for expenses incurred for meetings wherein they represent the Ashland City School District.-Motion carried 5-0.

VII. STANDING AUTHORIZATIONS 2015-01-005 Mr. Lefelhoc made the motion, seconded by Mr. Ewing to adopt the following standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer, Board President, and Superintendent.-Motion carried 5-0.

1. Advances on Tax Settlements: Authorization for the Treasurer to secure advances on local taxes from the County Auditor when funds are available and payable to the district.
2. Investment of Inactive Funds: Authorization for the Treasurer to invest inactive and interim funds at the most productive interest rate whenever such funds are available in accordance with the District Investment Policy. The Depository Accounts are with Huntington Bank.
3. Payment of Bills: Authorization for the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when, if applicable, the merchandise has been received in good condition.
4. Borrowing Authority: Authorization for the Treasurer and Board President to borrow funds, if needed, within the limitations established by state and federal laws.
5. Issuing Purchase Orders: Authorization for Administration to issue Purchase Orders within adopted appropriations.
6. Employment of Staff: Authorization for the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
7. Accepting Resignations: Authorization for the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
8. Agents of the Board: Authorization to designate and authorize the Superintendent, or his designee, and the Treasurer to act as agents of the Board of Education in the application of all grants; to authorize the completion of all grant applications; and to authorize the Treasurer to appropriate funds for grants awarded, including the advancement of funds for later reimbursement when required by grant terms, without further Board approval.
9. Debt Service Resolution: Authorization for the Treasurer to complete all necessary fund-to-fund transfers to pay debt obligations.
10. Donations to the Ashland City School District Resolution: Authorization for the Superintendent and Treasurer to accept all donations to the school district on behalf of the Board of Education.
11. Appropriation Resolution Modifications: Authorization for the Treasurer to modify the appropriation resolution to re-direct funds previously appropriated to

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other appropriation accounts as requested by the Superintendent or his designee, provided that total fund appropriations are not increased and that the modifications are presented to the Board for ratification on or before the last day of the fiscal year.

12. Five-Year Financial Forecasts: Authorization for the Treasurer to file amended Five-Year Financial Forecasts with the proper State authorities.
13. Blanket Purchase Orders: Authorization of a blanket purchase order pursuant to Section 6320 of the Ashland City School District Board Policy, the Board hereby Authorizes the issuance of "blanket" purchase orders (certificates) by the District Treasurer, in the amount not to exceed \$400,000.

VIII. PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2016 TAX BUDGET

[The Public Hearing on the Tax Budget began at 12:00 p.m. on January 5th]

The Treasurer presented and explained the proposed budget covering the fiscal year 2016 (July 1, 2015 through June 30, 2016), and will answer any questions.

[The Public Hearing ended at 12:30 p.m.]

- IX. ADOPTION OF FISCAL YEAR 2016 TAX BUDGET 2015-01-006** Mr. Gravitt made the motion, seconded by Mr. Lefelhoc to approve the budget covering the period July 1, 2015 through June 30, 2016 (Fiscal Year 2016) be adopted, and that the Treasurer be directed to submit copies as required to the Ashland County Budget Commission. –Motion carried 5-0. (EXHIBIT A)
- X. OHIO SCHOOL BOARD ASSOCIATION (OSBA) MEMBERSHIP AND APPOINTMENT OF LEGISLATIVE LIAISON AND STUDENT ACHIEVEMENT LIAISON 2015-01-007** Mr. Ewing made the motion, seconded by Dr. Wolfe to approve the membership in the Ohio School Boards Association (OSBA) for 2015, as well as subscriptions to the Briefcase and School Management News, for a total cost of \$6,649.00 (may vary dependent upon enrollment figures provided by the Ohio Department of Education), and to appoint the following Board members as Legislative Liaison and Student Achievement Liaison for 2015 –Motion carried 5-0:
- | | |
|-----------------------------|---------------------|
| Legislative Liaison | <u>Mr. Lefelhoc</u> |
| Student Achievement Liaison | <u>Mr. Gravitt</u> |
- XI. ADJOURNMENT 2015-01-008** Mr. Ewing made the motion, seconded by Mr. Gravitt to adjourn the 2015 Organizational meeting at 7:10 p.m. –Motion carried 5-0.

Dr. James Wolfe, President

Gina Deppert, Treasurer

****SPECIAL MEETING****

The Ashland City Board of Education met immediately following the organizational meeting on January 05, 2015, in special session.

- I. ROLL CALL** Mr. Rick Ewing, Mr. Bryan Lefelhoc, Mrs. Lindsey Saffle, and Dr. James Wolfe were present.

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II. DISCUSSION

- A. Bus Garage Update** – Dr. Marrah provided an update of the Bus Garage timeframe.
- B. Building and Grounds Report**
- **K-3 Attendance Zones**

Dr. Marrah – discussed state testing and K-3 attendance zones for the new buildings. He further complimented the support staff for the cleanliness of the facilities during winter break.

- III. MINIMUM WAGE 2015-01-009** Mr. Ewing made the motion, seconded by Mrs. Saffle to approve a change in the classified substitute pay rate to \$8.10 per hour. This rate increase is in accordance with the State of Ohio minimum wage increase effective January 1, 2015. The substitute categories that will be affected are COE, Bus Parapro, ISD Parapro, Teacher Parapro, Clinic Parapro, Food Service, Noon Duty, Bus Duty, Library Parapro, Secretary and Food Service Secretary in addition to Casual Field Technicians, and all applicable classifications. – Motion carried 5-0.
- IV. CERTIFICATE OF ESTIMATED RESOURCES – 2015-01-010** Mr. Lefelhoc made the motion, seconded by Mr. Gravitt to approve an amended Certificate of Estimated Resources. (EXHIBIT A)-Motion carried 5-0.
- V. COOPERATIVE PURCHASING NETWORK 2015-01-011** Mr. Ewing made the motion, seconded by Mr. Gravitt to approve membership into the Cooperative Purchasing Network.- Motion carried 5-0.
- VI. PURCHASE OF STAGE SHELL 2015-01-012** Mr. Lefelhoc made the motion, seconded by Mr. Ewing to approve the purchase of a Wenger stage shell for the Robert M. and Janet L. Archer Auditorium through the Cooperative Purchasing Network for \$149, 415.00. (EXHIBIT B)-Motion carried 5-0.
- VII. PURCHASE OF STRATA ORCHESTRA PIT FILLER 2015-01-013** Mr. Gravitt made the motion, seconded by Mr. Ewing to approve the purchase of a Strata Orchestra Pit Filler for the Robert M. and Janet L. Archer Auditorium at a price of \$35,220 under the state term or better pricing. (EXHIBIT C)-Motion carried 5-0.
- VIII. EXECUTIVE SESSION 2015-01-014** Mr. Lefelhoc made the motion, seconded by Mr. Gravitt to enter into executive session. –Motion carried 5-0.

Whereas, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A.** To consider one or more, as applicable, of the checkmarked items with respect to a public employee or official:
 - 1. ___ Appointment
 - 2. X Employment
 - 3. ___ Dismissal
 - 4. ___ Discipline
 - 5. ___ Promotion
 - 6. ___ Demotion
 - 7. ___ Compensation
 - 8. ___ Investigation of charges/complaints (unless public hearing requested).
- B.** To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.
- C.** Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

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- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.**
- E. Matters required to be kept confidential by federal law or rules or state statutes.**
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.**

Now, therefore, be it resolved, that the Ashland City School Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item A2 as listed above.

The Board, Dr. Marrah, Mr. Knabe, and Mrs. Deppert entered into executive session at 7:24 p.m.

Executive session concluded at 7:40 p.m.

- IX. ADJOURNMENT 2015-01-015 Mr. Lefelhoc made the motion, seconded by Mrs. Saffle to adjourn the January 05, 2015 special meeting. –Motion carried 5-0.**

Certificate Section 5705.412, Revised Code

It is hereby certified that the Ashland City School District Board of Education, Ashland County, Ohio, has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was or is scheduled for the current fiscal year.

1/5/2015

Treasurer

Superintendent of Schools

President, Board of Education

Dr. Wolfe, President

Gina Deppert, Treasurer

REMINDER: Regular Meeting - January 26, 2015