

MINUTES
Ashland City School District Board of Education –Organizational Meeting
January 7, 2019

The Ashland City School District Board of Education met for the Organizational Meeting on Monday, January 7, 2019 at the Ashland City School District Central Office, 1407 Claremont Ave. Dr. James Wolfe Board President Pro Tempore, called the meeting to order at 6:00 p.m.

- I. ROLL CALL** Mr. Mike Heimann, Bryan Lefelhoc, Mrs. Lindsey Saffle, Mr. Zach Truax, and Dr. James Wolfe were present.
- II. PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was led by Board President Dr. Wolfe.
- III. ELECTION OF OFFICERS (O. R. C. 3313.14)**
 - A. Nominations for President.** Mr. Lefelhoc nominated Dr. Wolfe for President. There were no other nominations.
 - B. Election of President. 2019-01-001** –Mrs. Saffle motioned; second by Mr. Heimann to close nominations and elect Dr. Wolfe as President of the Board of Education for 2019. Motion carried, 5-0. Dr. Wolfe assumed the chair as President.
 - C. Nominations for Vice President.** Dr. Wolfe nominated Mrs. Saffle for Vice President. There were no other nominations.
 - D. Election of Vice President. 2019-01-002**—Mr. Lefelhoc motioned; second by Dr. Wolfe to close nominations and elect Mrs. Saffle Vice-President of the Board of Education for 2019. Motion carried, 5-0. Mrs. Saffle assumed the chair as Vice-President.
- IV. ESTABLISHMENT OF REGULAR MEETING DATES AND TIMES (O.R.C. 3313.15) 2019-01-003** Mr. Lefelhoc motioned; second by Mrs. Saffle to approve the dates of Regular Board Meetings and Work Sessions as follows, to be held at 6:00 p.m. at the Ashland City School District Administrative Offices unless otherwise noted. Motion carried 5-0:

2 nd Monday of each month – Work Session	6:00 P.M.	* - If needed
4 th Monday of each month – Regular Session	6:00 P.M.	
JANUARY 28, 2019	JULY 22, 2019	
FEBRUARY 11, 2019 *	AUGUST 12, 2019 *	
FEBRUARY 25, 2019	AUGUST 26, 2019	
MARCH 11, 2019 *	SEPTEMBER 9, 2019 *	
MARCH 25, 2019	SEPTEMBER 23, 2019	
APRIL 8, 2019 *	OCTOBER 14, 2019*	
APRIL 29, 2019	OCTOBER 28, 2019	
MAY 13, 2019 *	NOVEMBER 2019 No Work Session	
MAY 15, 2019 (WEDNESDAY)	(OSBA Conference)	
JUNE 10, 2019 *	NOVEMBER 18, 2019	
JUNE 24, 2019	DECEMBER 9, 2019 *	
JULY 2019 NO WORK SESSION	DECEMBER 16, 2019	

Motion was amended to change the meeting time to 6:30 p.m. Also, to change the May 16 to May 15 due to a Career Center meeting conflict.

- V. BOARD SERVICE FUND (O.R.C. 3313.15) 2019-01-004** Mr. Lefelhoc motioned; second by Mr. Heimann to approve a Board Service Fund of \$5,000 from which reimbursement can be made to Board Members and the official representatives of the Board for expenses incurred for meetings wherein they represent the Ashland City School District.-Motion carried 5-0.
- VI. STANDING AUTHORIZATIONS 2019-01-005** Dr. Wolfe motioned; second by Mr. Lefelhoc to adopt the following standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer, Board President, and Superintendent.-Motion carried 5-0.
 - 1. Advances on Tax Settlements: Authorization for the Treasurer to secure advances on local taxes from the County Auditor when funds are available and payable to the district.

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2. Investment of Inactive Funds: Authorization for the Treasurer to invest inactive and interim funds at the most productive interest rate whenever such funds are available in accordance with the District Investment Policy. The Depository Accounts are with Huntington Bank.
3. Payment of Bills: Authorization for the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when, if applicable, the merchandise has been received in good condition.
4. Borrowing Authority: Authorization for the Treasurer and Board President to borrow funds, if needed, within the limitations established by state and federal laws.
5. Issuing Purchase Orders: Authorization for Administration to issue Purchase Orders within adopted appropriations.
6. Employment of Staff: Authorization for the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
7. Accepting Resignations: Authorization for the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
8. Agents of the Board: Authorization to designate and authorize the Superintendent, or his designee, and the Treasurer to act as agents of the Board of Education in the application of all grants; to authorize the completion of all grant applications; and to authorize the Treasurer to appropriate funds for grants awarded, including the advancement of funds for later reimbursement when required by grant terms, without further Board approval.
9. Debt Service Resolution: Authorization for the Treasurer to complete all necessary fund-to-fund transfers to pay debt obligations.
10. Donations to the Ashland City School District Resolution: Authorization for the Superintendent and Treasurer to accept all donations to the school district on behalf of the Board of Education.
11. Appropriation Resolution Modifications: Authorization for the Treasurer to modify the appropriation resolution to re-direct funds previously appropriated to other appropriation accounts as requested by the Superintendent or his designee, provided that total fund appropriations are not increased and that the modifications are presented to the Board for ratification on or before the last day of the fiscal year.
12. Five-Year Financial Forecasts: Authorization for the Treasurer to file amended Five-Year Financial Forecasts with the proper State authorities.
13. Blanket Purchase Orders: Authorization of a blanket purchase order pursuant to Section 6320 of the Ashland City School District Board Policy, the Board hereby Authorizes the issuance of "blanket" purchase orders (certificates) by the District Treasurer, in the amount not to exceed \$400,000.
14. Beverages and Meals as a Public Purpose: The Board of Education authorizes, as a public purpose, the provision of meal and/or beverages to employees and attendees during meetings as a means of improving efficiency as authorized by the Superintendent.

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VII. ADOPTION OF FISCAL YEAR 2019 TAX BUDGET 2019-01-006 Dr. Wolfe motioned; second by Mrs. Saffle to approve the Treasurer’s recommendation of the budget covering the period July 1, 2019 through June 30, 2020 (Fiscal Year 2020) be adopted, and that the Treasurer be directed to submit copies as required to the Ashland County Budget Commission. Public hearing was held at 12:00 Noon on January 7, 2019–Motion carried 5-0. (EXHIBIT B)

VIII. MINIMUM WAGE 2019-01-007 Mrs. Saffle motioned; second by Mr. Heimann to approve a change in the classified substitute pay rate to \$8.55 per hour. This rate increase is in accordance with the State of Ohio minimum wage increase effective January 1, 2019. The substitute categories that will be affected are COE, Bus Parapro, ISD Parapro, Teacher Parapro, Clinic Parapro, Food Service, Noon Duty, Bus Duty, Library Parapro, Secretary and Food Service Secretary in addition to Casual Field Technicians. Motion carried 5-0.

Discussion: Mr. Lefelhoc questioned sub pay as a whole, are we competitive? Finance committee to explore sub rates. Mr. Heimann – there is a difficulty in finding substitute employees.

IX. DISCUSSION

- A. STEM, Technology and Innovation** – Always looking for better ways to prepare students for their future.
- B. 2019-2020, 2020-2021 Proposed Calendar**
- C. Construction Update** – Field House: Steel is nearing completion.
- D. Other** – Dr. Wolfe would like to hear from the Board members regarding their goals for the district in the upcoming year.

X. COMMENTS/QUESTIONS

- A. Public**
- B. Board Members**

XI. EXECUTIVE SESSION– 2019-01-008 Mrs. Saffle motioned; second by Mr. Heimann to enter Executive Session. Motion carried 5-0.

Whereas, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A.** **To consider one or more, as applicable, of the checkmarked items with respect to a public employee or official:**
 - 1. Appointment.
 - 2. Employment
 - 3. Dismissal
 - 4. Discipline
 - 5. Promotion
 - 6. Demotion
 - 7. Compensation
 - 8. Investigation of charges/complaints (unless public hearing requested).
- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.**
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.**

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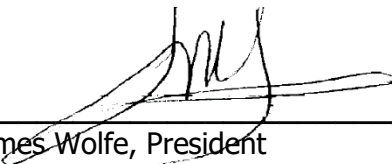
- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.**
- E. Matters required to be kept confidential by federal law or rules or state statutes.**
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.**

Now, therefore, be it resolved, that the Ashland City School Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) **A2, D, F** as listed above.


Entered Executive Session at 6:32 p.m.

Executive Session Ended at 7:08 p.m.

XII. ADJOURNMENT 2019-01-009 Mrs. Saffle motioned; second by Mr. Lefelhoc to adjourn the 2019 Organizational meeting at 7:09 p.m. –Motion carried 5-0.



Dr. James Wolfe, President



Susan Guthrie, Treasurer

REMINDER: Regular Meeting – January 28, 2019 at 6:30 p.m.