

MINUTES
Ashland City School District Board of Education –Organizational/Special Meeting
January 8, 2018

The Ashland City School District Board of Education met for the Organizational/Special Meeting on Monday, January 8, 2018 at the Ashland City School District Central Office, 1407 Claremont Ave. Mr. William Gravitt, III Board President Pro Tempore, called the meeting to order at 7:00 p.m.

I. ROLL CALL Mr. William Gravitt, Mr. Mike Heimann, Mr. Bryan Lefelhoc, Mrs. Lindsey Saffle, and Dr. James Wolfe were present.

II. OATH OF OFFICE – NEW BOARD MEMBER AND RE-ELECTED BOARD MEMBERS

The Treasurer administered the oath of office to newly elected Board member Mr. Mike Heimann and re-elected Board members Mr. William Gravitt, III and Dr. James Wolfe.

III. NAME MR. WILLIAM GRAVITT, III PRESIDENT PRO TEMPORE 2018-01-001 Dr. Wolfe motioned; second by Mrs. Saffle to appoint Mr. Gravitt as President Pro Tempore. Motion carried 5-0.

IV. PLEDGE OF ALLEGIANCE The Pledge of Allegiance was led by Board President Mr. Gravitt.

V. ELECTION OF OFFICERS (O. R. C. 3313.14)

A. Nominations for President. Dr. Wolfe nominated Mr. Gravitt for President. There were no other nominations.

B. Election of President. 2018-01-002 –Dr. Wolfe motioned; second by Mr. Gravitt to close nominations and elect Mr. Gravitt as President of the Board of Education for 2018. Motion carried, 5-0. Mr. Gravitt assumed the chair as President.

C. Nominations for Vice President. Mr. Lefelhoc & Mr. Gravitt nominated Dr. Wolfe for Vice President. There were no other nominations.

D. Election of Vice President. 2018-01-003—Mr. Gravitt motioned; second by Mr. Lefelhoc to close nominations and elect Dr. Wolfe Vice-President of the Board of Education for 2018. Motion carried, 5-0. Dr. Wolfe assumed the chair as Vice-President.

VI. APPOINTMENT TO ASHLAND COUNTY-WEST HOLMES CAREER CENT BOARD OF EDUCATION 2018-01-004 Dr. Wolfe motioned; second by Mr. Heimann to:

A. Appointment - Appoint Bryan Lefelhoc and Lindsey Saffle to the Ashland City School District seats on the Ashland County-West Holmes Career Center Board of Education, effective January 2018, for a three-year term ending December 31, 2020. Motion carried 5-0.

B. Appointment – Under Ohio law and Board of Education Policy, the Board wishes to appoint Rick Ewing to the Ashland County-West Homes Career Center Board of Education, effective January 2018, for a three-year term ending December 31, 2020. (EXHIBIT A)

VII. ESTABLISHMENT OF REGULAR MEETING DATES AND TIMES (O.R.C. 3313.15) 2018-01-005 Mr. Lefelhoc motioned; second by Dr. Wolfe to approve the dates of Regular Board Meetings and Work Sessions as follows, to be held at 7:00 p.m. at the Ashland City School District Central Office unless otherwise noted. Mrs. Saffle amended the motion; second by Mr. Lefelhoc to change meeting times to 6:00 p.m.—Motion carried 5-0:

2 nd Monday of each month – Work Session	6:00 P.M.	* - If needed
4 th Monday of each month – Regular Session	6:00 P.M.	
JANUARY 29, 2018	JULY 23, 2018	
FEBRUARY 12, 2018 *	AUGUST 13, 2018 *	
FEBRUARY 26, 2018	AUGUST 27, 2018	
MARCH 12, 2018 *	SEPTEMBER 10, 2018 *	
MARCH 26, 2018	SEPTEMBER 24, 2018	
APRIL 16, 2018 *	OCTOBER 8, 2018 *	
APRIL 23, 2018	OCTOBER 22, 2018	
MAY 14, 2018 *	NOVEMBER 2018 No Work Session	
MAY 29, 2018 (TUESDAY)	(OSBA Conference)	
JUNE 11, 2018 *	NOVEMBER 26, 2018	

MINUTES
Ashland City School District Board of Education –Organizational/Special Meeting
January 8, 2018

JUNE 25, 2018

DECEMBER 10, 2018 *

JULY 18, 2018 **NO WORK SESSION**

DECEMBER 17, 2018

VIII. BOARD SERVICE FUND (O.R.C. 3313.15) 2018-01-006 Dr. Wolfe motioned; second by Mrs. Saffle to approve a Board Service Fund of \$5,000 from which reimbursement can be made to Board Members and the official representatives of the Board for expenses incurred for meetings wherein they represent the Ashland City School District.-Motion carried 5-0.

IX. STANDING AUTHORIZATIONS 2018-01-007 Mr. Lefelhoc motioned; second by Dr. Wolfe to adopt the following standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer, Board President, and Superintendent.-Motion carried 5-0.

1. Advances on Tax Settlements: Authorization for the Treasurer to secure advances on local taxes from the County Auditor when funds are available and payable to the district.
2. Investment of Inactive Funds: Authorization for the Treasurer to invest inactive and interim funds at the most productive interest rate whenever such funds are available in accordance with the District Investment Policy. The Depository Accounts are with Huntington Bank.
3. Payment of Bills: Authorization for the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when, if applicable, the merchandise has been received in good condition.
4. Borrowing Authority: Authorization for the Treasurer and Board President to borrow funds, if needed, within the limitations established by state and federal laws.
5. Issuing Purchase Orders: Authorization for Administration to issue Purchase Orders within adopted appropriations.
6. Employment of Staff: Authorization for the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
7. Accepting Resignations: Authorization for the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
8. Agents of the Board: Authorization to designate and authorize the Superintendent, or his designee, and the Treasurer to act as agents of the Board of Education in the application of all grants; to authorize the completion of all grant applications; and to authorize the Treasurer to appropriate funds for grants awarded, including the advancement of funds for later reimbursement when required by grant terms, without further Board approval.
9. Debt Service Resolution: Authorization for the Treasurer to complete all necessary fund-to-fund transfers to pay debt obligations.
10. Donations to the Ashland City School District Resolution: Authorization for the Superintendent and Treasurer to accept all donations to the school district on behalf of the Board of Education.
11. Appropriation Resolution Modifications: Authorization for the Treasurer to modify the appropriation resolution to re-direct funds previously appropriated to other appropriation accounts as requested by the Superintendent or his designee, provided that total fund appropriations are not increased and that the

MINUTES
Ashland City School District Board of Education –Organizational/Special Meeting
January 8, 2018

modifications are presented to the Board for ratification on or before the last day of the fiscal year.

12. Five-Year Financial Forecasts: Authorization for the Treasurer to file amended Five-Year Financial Forecasts with the proper State authorities.
13. Blanket Purchase Orders: Authorization of a blanket purchase order pursuant to Section 6320 of the Ashland City School District Board Policy, the Board hereby Authorizes the issuance of "blanket" purchase orders (certificates) by the District Treasurer, in the amount not to exceed \$400,000.
14. Beverages and Meals as a Public Purpose: The Board of Education authorizes, as a public purpose, the provision of meal and/or beverages to employees and attendees during meetings as a means of improving efficiency as authorized by the Superintendent.

X. ADOPTION OF FISCAL YEAR 2018 TAX BUDGET 2018-01-008 Dr. Wolfe motioned; second by Mr. Heimann to approve the Superintendent and Treasurer's recommendation of the budget covering the period July 1, 2018 through June 30, 2019 (Fiscal Year 2019) be adopted, and that the Treasurer be directed to submit copies as required to the Ashland County Budget Commission. Public hearing was held at 12:00 Noon on January 8, 2018–Motion carried 5-0. (EXHIBIT B)

XI. OHIO SCHOOL BOARD ASSOCIATION (OSBA) MEMBERSHIP AND APPOINTMENT OF LEGISLATIVE LIAISON AND STUDENT ACHIEVEMENT LIAISON 2018-01-009 Mrs. Saffle motioned; second by Mr. Lefelhoc to the Superintendent and Treasurer's recommendation to renew the membership in the Ohio School Boards Association (OSBA) for 2018, as well as subscriptions to the Briefcase and School Management News, for a total cost of \$6,116.00 (may vary dependent upon enrollment figures provided by the Ohio Department of Education), and to appoint the following Board members as Legislative Liaison and Student Achievement Liaison for 2018 –Motion carried 5-0:

Legislative Liaison	Will Gravitt
Student Achievement Liaison	Dr. James Wolfe

XII. DISCUSSION

- A. STEM, Technology and Innovation**
- B. 2018-2019 Proposed Calendar**
- C. Strategic Plan Update**
- D. Construction Update**
- E. Other**

XIII. COMMENTS/QUESTIONS

- A. Public** - Melissa Clevenger, ACTA President, Spanish Teacher, commented on the calendar proposals stating the last day for the teachers and how it may affect those retiring and their retirement pay.
- B. Board Members**

XIV. EXECUTIVE SESSION– 2018-01-010 Dr. Wolfe motioned; second by Mrs. Saffle to enter Executive Session. Motion carried 5-0.

Whereas, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

MINUTES
Ashland City School District Board of Education –Organizational/Special Meeting
January 8, 2018

A. To consider one or more, as applicable, of the checkmarked items with respect to a public employee or official:

1. Appointment.
2. Employment
3. Dismissal
4. Discipline
5. Promotion
6. Demotion
7. Compensation
8. Investigation of charges/complaints (unless public hearing requested).

B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.

C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. Matters required to be kept confidential by federal law or rules or state statutes.

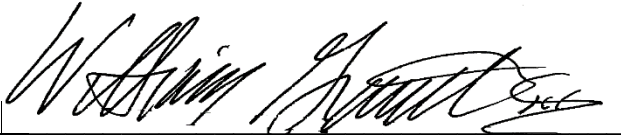
F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.


Now, therefore, be it resolved, that the Ashland City School Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) A2, F as listed above.

Entered Executive Session at 7:25 p.m.

Executive Session Ended at 7:58 p.m.

XV. **ADJOURNMENT 2018-01-011** Dr. Wolfe motioned; second by Mrs. Saffle to adjourn the 2018 Organizational/Special meeting at 7:59 p.m. –Motion carried 5-0.


Mr. William Gravitt, President


Susan Guthrie, Treasurer

REMINDER: Regular Meeting – January 29, 2018 at 6:00 p.m.