

MINUTES  
Ashland City School District Board of Education – Regular Meeting  
December 17, 2018

The Ashland City School District Board of Education met for the Regular Meeting on Monday, December 17, 2018 at the Ashland High School, Archer Auditorium, 1440 King Road. Dr. James Wolfe, President called the meeting to order at 6:00 p.m.

**I. ROLL CALL.** Mr. Mike Heimann, Mr. Bryan Lefelhoc, Mrs. Lindsey Saffle, Mr. Zach Truax, and Dr. James Wolfe.

**II. PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was led by Dr. Wolfe, President.

**III. APPROVAL OF AGENDA 2018-12-141** Mrs. Saffle motioned; second by Mr. Truax to approve the agenda as presented. Motion carried 5-0.

**IV. SUPERINTENDENT’S REPORT**

**A. Business Advisory Update**

**B. Justin Moffett – Master School Bus Technician Certification** – Recognized with a plaque by Mr. Knabe

**C. Fall Athletes** – Will be recognized at the January meeting

**D. Senior Citizens Christmas Luncheon** – was well attended and great feedback was received.

**E. Student Artwork** – on display during the meeting

**F. Organizational Meeting – January 7, 2019 at 6:00 p.m.**

**G. AU Corporate Partner** – no cost to the district

**H. Construction**

- **Field House**

**I. Ashland High School Choir** – Arrow Dynamics will perform after the regular meeting and before the Executive Session

**V. RECOGNITION OF VISITORS AND PUBLIC PARTICIPATION ON AGENDA ITEMS** – None

**VI. FINANCIAL/BUSINESS REPORT**

**A. Treasurer’s Consent Calendar 2018-12-142** Mr. Lefelhoc motioned; second by Mrs. Saffle to approve the Treasurer’s Consent Calendar.- Motion carried 5-0.

Note: Items under the Treasurer’s Consent Calendar are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or removed from the calendar for separate action.

The Treasurer recommends the following actions:

1. Financial Report

Approval of the Financial Reports (November 2018) as presented.

2. Minutes

Approval of the minutes of the following Board meeting(s) as presented by the Treasurer:

Regular Meeting	October 29, 2018
Regular Meeting	November 19, 2018

- 3. Approval of the authorization of a Now and Then Certificate as per Ohio Revised Code. Issuance determines funds were THEN available at the time of the allowable expense and the amounts of purchases are necessary to meet the obligation (at the time of the order or contract) and is NOW lawfully appropriated and available for such purpose.  
P.O. #2191457 Mid-Ohio ESC  
P.O. #2191575 The Nuhop Center  
P.O. #2191651 Stark County ESC

- 4. Resolution to close out OFCC Project:

WHEREAS, the Ashland City School District, Ashland County, Ohio entered into a Classroom Facilities Assistance Program, Segment 1, Project Agreement with the Ohio Facilities Construction Commission (fka Ohio School Facilities Commission) on March 19, 2013; and

WHEREAS, all construction has been completed and all contractual obligations have been met; and

WHEREAS, the final reconciliation of the Ashland City School District’s Project Construction Fund (Fund 010) with the Ohio Facilities Construction Commission has been completed;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Ashland City School District, Ashland County, Ohio approve the Certificate of Project Completion and authorize the President and Treasurer to execute the Certificate; and

BE IT FURTHER RESOLVED, that the Treasurer be authorized to close the Project Construction Fund (Fund 010) and dispose of the remaining funds in accordance with Ohio Revised Code, Section 3318.48.

**VII. NEW BUSINESS**

- A. Consent Calendar 2018-12-143** Mr. Heimann motioned; second by Mr. Lefelhoc to approve the Consent Calendar. Motion carried 5-0.

Note: Items under the consent calendar are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or removed from the calendar for separate action.

The Superintendent recommends the following actions:

- 1. Certificated/Licensed Personnel

Approve the personnel and/or contract recommendations detailed in the exhibit items listed below as per the dates, terms and other applicable conditions specified and pending completion of all state, local and district requirements.

- a. Certificated Retirement (EXHIBIT A)

- b. Certificated Stipends (EXHIBIT A)
- c. LPDC Stipends for the 2018-2019 School Year (EXHIBIT A)
- d. Substitute Teacher/Home Instructor for the 2018-2019 School Year (EXHIBIT A)
- e. Supplemental Duty Contract Resignation (EXHIBIT A)
- f. Supplemental Duty Contract Adjustments for the 2018-2019 School Year (EXHIBIT A)
- g. Supplemental Duty Contract for the 2018-2019 School Year (EXHIBIT A)
- h. AHS Interim Administrator (EXHIBIT A)

2. Support Staff

Approve the personnel and/or contract recommendations detailed in the exhibit items listed below as per the dates, terms and other applicable conditions specified and pending completion of all state, local and district requirements.

- a. Classified New Hire for the 2018-2019 School Year (EXHIBIT B)
- b. Classified Transfers for the 2018-2019 School Year (EXHIBIT B)
- c. Special Duty Contract Resignations (EXHIBIT B)
- d. Special Duty Contract for the 2018-2019 School Year (EXHIBIT B)
- e. Game Worker for the 2018-2019 School Year (EXHIBIT B)
- f. Technician Contract Adjustment (EXHIBIT B)

- 3. Approve a lease agreement with MT Business Products for eight (8) copiers and copier maintenance beginning January 1, 2019 through December 21, 2023. Bids on file in the Business Office.
- 4. Approve an Applied Behavior Analysis by Staci (Dahn) Reynolds for a foster child placed in the Mansfield City School District who will be alternatively placed in Imperial Autism Connections for the rest of the 2018-2019 school year. (EXHIBIT C)

**B. President Pro-Tempore 2018-12-144** Mr. Lefelhoc motioned; second by Mrs. Saffle to approve Dr. Wolfe to act as President Pro-Tempore at the Ashland City Schools District Board of Education Organizational Meeting. Motion carried 5-0.

**C. META Solutions 2018-12-145** Mrs. Saffle motioned; Mr. Lefelhoc second to approve the Superintendent's recommendation of the Resolution to purchase Competitive Retail Natural Gas through META Solutions. (EXHIBIT D). Motion Carried 5-0.

**D. AHS Interim Administrator 2018-12-146** Dr. Wolfe motioned; second by Mr. Heimann to approve the Superintendent's recommendation to

name Josh Packard as the AHS Interim Principal and his recommendation of a stipend of \$6,750 for the remainder of the school year. Motion carried 5-0.

- E. Winter Coaching Volunteer 2018-12-147** Mr. Lefelhoc motioned; second by Mr. Heimann to approve the Superintendent’s recommendation of the following Winter volunteer:

Matt White                      Boys’ Basketball at AHS

- F. Ashland High School Renovation Project 2018-12-148** Mr. Lefelhoc motioned; second by Mr. Heimann to approve the Superintendent’s recommendation awarding the Construction Manager at Risk Contract for the Ashland High School Renovations to Hammond Construction. (EXHIBIT E) Based on the highest rating of the firms interviewed. Motion carried 5-0.

**VIII. DISCUSSION**

**IX. COMMENTS/QUESTIONS**

**A. Public** - None

**B. Board Members** – Mr. Lefelhoc noted that the Board has approved the return of a former employee, Tom Marquette.

- X. EXECUTIVE SESSION– 2018-12-149** Dr. Wolfe motioned; second by Mrs., Saffle to enter Executive Session. Motion carried 5-0.

Whereas, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

**A. To consider one or more, as applicable, of the checkmarked items with respect to a public employee or official:**

1.  Appointment.
2.  Employment
3.  Dismissal
4.  Discipline
5.  Promotion
6.  Demotion
7.  Compensation
8.  Investigation of charges/complaints (unless public hearing requested).

**B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.**

**C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.**

**D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.**

**E. Matters required to be kept confidential by federal law or rules or state statutes.**

**F.**

**Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.**

Now, therefore, be it resolved, that the Ashland City School Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) **D, F** as listed above.

Entered Executive Session at 6:40 p.m.  
Executive Session Ended at 7:26 p.m.

**XI. ADJOURNMENT 2018-12-150** Mr. Lefelhoc motioned; second by Mr. Truax to adjourn the December 17, 2018 regular meeting. Motion carried 5-0.

Meeting adjourned 7:28 p.m.

Certificate Section 5705.412, Revised Code

It is hereby certified that the Ashland City School District Board of Education, Ashland County, Ohio, has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was or is scheduled for the current fiscal year.

12/17/2018

*Susan Guthrie*

Treasurer

*Mr. Wolfe*

Superintendent of Schools

*[Signature]*  
President, Board of Education

*[Signature]*  
Dr. Wolfe, President

*Susan Guthrie*  
Susan Guthrie, Treasurer

**IMPORTANT DATES:**

January 7, 2019  
January 28, 2019

Organizational Meeting  
Regular Meeting

6:00 p.m.  
6:00 p.m.