

MINUTES  
Ashland City School District Board of Education – Regular Meeting  
June 15, 2020

The Ashland City School District Board of Education met for the Regular Meeting on Monday, June 15, 2020 at the Ashland City School District Administrative Offices, 1407 Claremont Avenue, Ashland, Ohio. Zack Truax, Board President called the meeting to order at 6:30 p.m.

- I. **ROLL CALL**, Mr. Dustin Kruty, Mr. Zack Truax, Mr. Brandon Wells and Dr. James Wolfe were present. Mr. Mike Heimann was absent.
- II. **PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was led by Grace Bryant.
- III. **APPROVAL OF AGENDA 2020-06-056** Dr. Wolfe motioned; second by Mr. Kruty to approve the agenda as presented. Motion carried 4-0.
- IV. **SUPERINTENDENT’S REPORT**
  - A. **Business Advisory Council**
  - B. **Commencement Review** – Mr. Truax thanked the parents for their cooperation in following guidelines from the Health Dept.
    - Mr. Wells appreciated the hard work that went into graduation.
    - Dr. Wolfe learned some things for future years.
  - C. **Ashland City Schools Restart Planning** – Met with Univ. Hosp. regarding the restart of school. Transportation issues will be based on state guidelines. Modified the school calendar, seeking Board approval tonight. A learning management system (Canvas) will be purchased using CARES Act funds. Will continue purchasing chromebooks.
  - D. **Construction Report**
  - E. **Other**
- V. **RECOGNITION OF VISITORS AND PUBLIC PARTICIPATION ON AGENDA ITEMS** - Melissa Baker, Parent, Teacher, ACTA President, 1) Contract to be signed 2) Calendar – changes number of student days may violate the contract and may need to sign an MOU. 3) Finances – questioned the ending balance. Mrs. Guthrie responded that Ms. Baker is looking at May, 2020 reports which are not final. She also asked about the money saved on electric and water. Mrs. Guthrie suggested Ms. Baker contact her in order to get answers as the information was not readily available.
- VI. **FINANCIAL/BUSINESS REPORT**

- A. **Treasurer’s Consent Calendar 2020-06-057** Mr. Wells motioned; second by Dr. Wolfe to approve the Treasurer’s Consent Calendar.-Motion carried 4-0.

Note: Items under the Treasurer’s Consent Calendar are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or removed from the calendar for separate action.

The Treasurer recommends the following actions:

1. Financial Report  
Approval of the Financial Reports (May 2020) as presented.
2. Minutes

Approval of the minutes of the following Board meeting(s) as presented by the Treasurer:

Regular Meeting May 18, 2020

- 3. Approve the Amended FY20 Permanent Appropriations. (EXHIBIT A)
- 4. Approve Temporary Appropriations for FY21 at 25% of FY20 Actual Expenditures plus outstanding encumbrances.
- 5. Approve the transfer of funds from the General Fund to the Building Fund (004) in the amount of \$1,000,000.00.
- 6. Approve the advance of funds from the General Fund to the ESSER Fund (507) in the amount of \$150,000.00.
- 7. Then and Now Certificate

Ohio Revised Code 5705.41 Approve the authorization of a Now and Then Certificate as per Ohio Revised Code for the following purchase orders:

LLA Therapy P.O. #2201115

Issuance determines funds were THEN available at the time of the allowable expense and the amounts of purchases are necessary to meet the obligation (at the time of the order of contract) and is NOW lawfully appropriated and available for such purpose.

- B. Levy Renewal 2020-06-058** Mr. Kruty motioned; second by Mr. Wells to approve a Resolution submitting to the electors of the school district the question of the renewal of an existing 1.25 Mill Permanent Improvement Levy (EXHIBIT B). Motion carried 4-0

**VII. NEW BUSINESS**

- A. Consent Calendar 2020-06-059** Mr. Wells motioned; second by Dr. Wolfe to approve the Consent Calendar. Motion carried 4-0.

Note: Items under the consent calendar are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or removed from the calendar for separate action.

The Superintendent recommends the following actions:

- 1. Certificated/Licensed Personnel
  - Approve the personnel and/or contract recommendations detailed in the exhibit items listed below as per the dates, terms and other applicable conditions specified and pending completion of all state, local and district requirements.
  - a. Supplemental Duty Contract Adjustment for the 2019-2020 School Year (EXHIBIT C)
  - b. Fall and Winter Head Coaching .5 Supplemental Duty Contracts for the 2020-2021 School Year (EXHIBIT C)

- c. One-year Non-Renewed Teaching Contract (EXHIBIT C)
- d. Extended School Year Services Summer 2020 (EXHIBIT C)

2. Support Staff

Approve the personnel and/or contract recommendations detailed in the exhibit items listed below as per the dates, terms and other applicable conditions specified and pending completion of all state, local and district requirements.

- a. Classified 2-year Contracts (EXHIBIT D)
- b. Classified Resignation (EXHIBIT D)
- c. Classified New Hire (EXHIBIT D)
- d. Fall and Winter Head Coaching .5 Special Duty Contracts for the 2020-2021 School Year (EXHIBIT D)
- e. Exempt Contract Renewal (EXHIBIT D)

3. Program/Other

- a. Approve a contract with River Education Services, Inc. (LEAP Program) to provide special education services for Ashland City School students identified as appropriate placement at their Village Network LEAP Program for the 2020-2021 school year. (EXHIBIT E)
- b. Approve a service agreement with the Mid-Ohio Educational Service Center for the 2020-2021 school year for attendance services at 8 hours a week for 40 weeks. (EXHIBIT F)
- c. Approve a contract with ProTeam Solutions, Inc. for district staffing needs of a child at a Columbus area school for the 2020-2021 school year. (EXHIBIT G)

**B. Chiller Maintenance 2020-06-060** Dr. Wolfe motioned; second by Mr. Wells to approve the Superintendent's recommendation of entering into a 3-year contract July 1, 2020 – June 30, 2023 with Guenther Mechanical for the Chiller Maintenance at Reagan Elementary and Ashland Middle School for a total of \$15,990. This is a cost savings of \$21,978 over the three-year period. Motion carried 4-0

**C. Sale of Arthur Street 2020-06-061** Mr. Wells motioned; Dr. Wolfe second the Superintendent's recommendation to approve the sale of property located at 416 Arthur Street to Schwab Development, LLC for the sum of ten thousand dollars (\$10,000). (EXHIBIT H). Motion Carried 4-0

**D. Service Agreement for Bus Maintenance 2020-06-062** Mr. Kruty motioned; Dr. Wolfe second the Superintendent's recommendation to approve a service agreement to provide bus maintenance services to the Ashland County Board of Development Disabilities, Dale Roy School for the 2020-2021 school year. (EXHIBIT I) Motion carried 4-0

**E. Equipment Purchase 2020-06-063** Dr. Wolfe motioned; second by Mr. Wells to approve the Superintendent's recommendation of the purchase of projectors from CDW-G at a cost of \$24,983.14. Quotes were received and are on file in the Technology Coordinator's Office. (EXIBIT J) Motion carried 4-0

- F. Reduction in Force Resolution – Classified/Support Staff 2020-06-064** Mr. Wells motioned; second by Mr. Kruty to approve the following resolution:

WHEREAS, the Board of Education has a vacancy in the following support staff,

Vacant Central Office *Treasurer Assistant II (bookkeeper)* position reduced to 4 hours per day

WHEREAS, it is expected that the District will not have a need to fill the position with a full-time employee and also the District is experiencing lack of work or lack of funds due to financial reasons;

WHEREAS, *Ohio Law* authorizes on a case-by-case basis, in lieu of suspending a contract in whole, the District may suspend a contract in part so that an employee is required to work a percentage of the time the employee otherwise is required to work under the contract and receives a commensurate percentage of the full compensation the employee otherwise would receive under the contract; and

WHEREAS, the statutory authority prevails over any conflicting provisions of any collective bargaining agreement; and

WHEREAS, the Superintendent recommends reducing the hours of the listed vacant contract;

BE IT RESOLVED, that the listed vacant employment contract be reduced in hours in accordance with *Ohio Law* to 9:00 am to 1:00 pm each contract day effective July 1, 2020.

Motion carried 4-0.

- G. Review and Approve Modified 2020-2021 School Calendar 2020-06-065** Mr. Wells motioned; second by Mr. Kruty to approve the Superintendent's recommendation of the modified 2020-2021 school calendar. Motion carried 4-0.

- H. Learning Management System 2020-06-066** Dr. Wolfe motioned; second by Mr. Truax to approve the Superintendent's recommendation of the purchase of a Learning Management System from Instructure (Canvas) for the period of July 1, 2020 through June 30, 2021 at a total cost of \$39,980.00. (EXHIBIT K) Motion carried 4-0.

- I. Purchase of Chromebooks 2020-06-067** Mr. Wells motioned; second by Mr. Truax to approve the Superintendent's recommendation of the purchase of up to 140 chromebooks price not to exceed \$25,000 based on low bid, state term, or better. Half the cost will come from general fund and half will come from Permanent Improvement. Motion carried 4-0.

**VIII. DISCUSSION** – None

**IX. COMMENTS/QUESTIONS**

**A. Public - None**

**B. Board Members - None**

- X. EXECUTIVE SESSION– 2020-06-068** Mr. Wells motioned; second by Mr. Truax to enter Executive Session. Motion carried 4-0.

Whereas, as a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the checkmarked items with respect to a public employee or official:**
  - 1.  Appointment.
  - 2.  Employment
  - 3.  Dismissal
  - 4.  Discipline
  - 5.  Promotion
  - 6.  Demotion
  - 7.  Compensation
  - 8.  Investigation of charges/complaints (unless public hearing requested).
  
- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.**
  
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.**
  
- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.**
  
- E. Matters required to be kept confidential by federal law or rules or state statutes.**
  
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.**

Now, therefore, be it resolved, that the Ashland City School Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) D as listed above.

Entered Executive Session at 7:12 p.m.  
Executive Session Ended at 7:30 p.m.

**XI. ADJOURNMENT 2020-06-069** Dr. Wolfe motioned; second by Mr. Kruty to adjourn the June 15, 2020 regular meeting. Motion carried 4-0.

Meeting adjourned 7:31 p.m.

Certificate Section 5705.412, Revised Code

It is hereby certified that the Ashland City School District Board of Education, Ashland County, Ohio, has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all days set forth in its adopted school

calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was or is scheduled for the current fiscal year.

6/15/20

*Susan Guthrie*

Treasurer

*[Signature]*

Superintendent of Schools

*[Signature]*

President Board of Education

*[Signature]*

Zack Truax, Board President

*Susan Guthrie*

Susan Guthrie, Treasurer

**IMPORTANT DATES:**

July 20 or 27, 2020

Regular Meeting

Central Office

6:30 p.m.